Safeguarding Action Plan following self-audit
(Include actions brought forward from last year)

Name of Establishment	Queen Mary Avenue	
	Signature	Date
Head Teacher / Principal	Mel Castle	01/02/2022
Nominated Governor	E Harrison	

	Date
If no other actions have been identified please enter the date this plan will be reviewed (Please note this should be done every 12 months)	

N.B If no further action is required please enter the current level achieved and enter an X in the no further action column all other sections in this row can be left blank and proceed to the next row. The average score will be calculated automatically from you entered current levels achieved.

	Description Theme	Current Level achieved	No Further action (only applicable if Level One achieved)	Action/s required	By Whom	Target Date	Date Achieved
1	Establishment's safeguarding policy	2		Ensure the safeguarding policy is dated to show it was reviewed by the governing body within the last year . Make 'child friendly' policies available to for children.			
2	Child protection procedures	2		Create a document with staff signatures to condirm staff have read policies/ attended meeting when policies were updated To arrange whole school child protection training (currently being arranged between QMA school and E Wragg, NELC).			
3	Consistency and cross referencing of procedures	2		Record school management meetings			
4	Safeguarding and the curriculum	2		WG to complete anti-bullying training. Create an e-safety policy Consider involvement with Unicef Rights and Respecting Schools Award			
5	Approach to reports of sexual violence and serious violence	1					
6	Mental Health and the links with safeguarding	1					
7	Safer Recruitment	1					
8	Code of Conduct	1		To check the code of conduct has been approved by governing body.			
9	Procedures on how to manage allegations made against staff/volunteers	1					
10	Record keeping procedures	2		Require minutes of the governing body's review of the safeguarding policy.			
11	Promoting educational outcomes	1					
12	Supervision	1					
13	Safeguarding training and awareness	2		WG to complete signs of safety training WG to complete anti-bullying training Staff to complete mental heath training. To complete safer handing training (QMA booked in for September).			
14	Supporting Safeguarding systems	1					
15	Remote learning and COVID 19 ways of working	1					
16	Final Assessed Level	2					
	Other						
	This action plan will be reviewed				Feb-23		
	Date scheduled for annual safeguarding report to governors						